

# HOST/HOSTESS

## JOB OVERVIEW:

Noon Whistle Brewing Company is looking for a host/hostess with high energy and excellent customer service skills for our taproom and beer garden. This position will be considered for part-time or full-time employment.

## DUTIES & RESPONSIBILITIES:

- Welcome and seat guests
- Manage wait list when applicable
- Sanitize tables in between guests
- Answer phone calls and customer inquiries
- Manage the merchandise booth and help with to go orders
- Assist with side work (ie stocking, folding, cleaning)
- Resolve any customer complaints/issues
- Provide great customer service

## REQUIREMENTS:

- Restaurant/Bar experience
- Experience working as host/hostess preferred
- Ability to stand on your feet for several hours
- Ability to lift at least 25 lbs
- A positive attitude and ability work well under pressure with all staff

## SKILLS:

- Good Communicator
- Teamwork Oriented
- Maintains a Good Energy Level
- Thorough and Organized
- Professional and Punctual

Please send resume to [Mary@noonwhistlebrewing.com](mailto:Mary@noonwhistlebrewing.com).